## 400-601 Elevator & Lift PC Version

CASE # : asfsfd  Supplemental Code : asfsfd  OCC Date/Time : 12/03  Incident Description : asfsfd  Comp Code : asfsfd  Phase : asfsfd  Location Code  Location Code : asfsfd
Supplemental Code : asfsfd  OCC Date/Time : 12/03  Incident Description : asfsfd  Comp Code : asfsfd  Phase : asfsfd  Location Code  Location Code : asfsfd
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Comp Code : asfsfd  Phase : asfsfd  Location Code  Location Code : asfsfd
Phase : asfsfd  Location Code  Location Code : asfsfd
Location Code  Location Code : asfsfd
Location Code : asfsfd
Location Code : asfsfd
Name
Name : asfsfd
Manor # / Location : asfsfd
Resident ID # : asfsfd
License Plate # : asfsfd
Decal # : sfsf

## 400-601 Elevator & Lift PC Version

LAGUNA WOODS VILLAGE SECURITY DIVISION							CASE#					
Elevator & Lift INCIDENT REPORT							DATE WEEKDAY		,	TIME		
S-CODE - 0185 - ELEVATOR PROBLEM/CHAIR LIFT							12/03				☐ AM	
Routing: Project Engineer I Form 400-601 rev 12/3/16(rs)							2/03	VVLD	WED		□РМ	
L	OCATION	BLDG # - APT	ITERSECTING STREET #		P	PPHASE #			DBLOCK #			
R	LAST NAME		FIRST NAME		BLDG# - APT	#	ID # / PASS #		phone# WC#		WC#	
P	INVOLVEMENT	: INFO	RMANT	T IDENTITY: R. OW			□ V.GUEST □ C.CARGIVER			U.NON-RES OWNER P. VMS EMP		
☐ PO☐ OC☐ IF NEI☐ NC☐	SECTION 1: GENERAL INSPECTION check all that apply  POWER OUTAGE TO BUILDING No further action. DO NOT call Elevator Service. DO NOT post Out of Order signs.  OCCUPANT TRAPPED, OR INJURED BY ELEVATOR; Call OCFA and Elevator Service.  IF NEITHER OF THE ABOVE CONDITONS APPLIES, PRESS CALL BUTTON LIGHT AT GROUND /FIREST FLOOR. IS IT ON?  NO Post "Out of Order" signs and call the Elevator Service. No further action required.  YES Complete Elevator Testing Procedure listed below.											
ELEVATOR TESTING PROCEDURE;  1) CALL ELEVATOR TO THE GROUND/FIRST FLOOR. RIDE ELEVATOR TO THE THIRD FLOOR. 2) STEP OUT OF THE ELEVATOR & LET DOORS CLOSE. 3) PRESS THE CALL BUTTON & STEP IN THE ELEVATOR ONCE THE DOORS OPEN. 4) RIDE THE ELEVATOR DOWN TO THE NEXT DOOR; 5) REPEAT STEPS 3 AND 4 UNTIL BACK TO THE LOWEST FLOOR. 6) COMPLETE OBSERVATIONS IN THE SECTIONS BELOW.												
FLOO GR FIR NOISE GR	OUND ST <u>DESCRIPTIC</u> INDING		SECONE THIRD BUZZING CHATTE	G G		SLOW REOPE DOORS STOP S	NING IN S STUCK SWTTCK	'ATOR DOO	ING NTL` LOC PON	Υ DR#		
☐ HUMMING ☐ CHATTERING   ☐ OTHER : ☐    NOISE LOCATION:  ☐ DOORS  ☐ ABOVE ELEVATOR ☐ MACHINE ROOM ☐ BELOW ELEVATOR ☐ OTHER :						SECTION 4: MISCELLANEOUS ITEMS NONE  LIGHTS OUT SLOW OPERATION  EXCESSIVE VIBRATION PHONE OUT OF SERVICE  STOP SWTTCH PULLED UPON ARRIVAL  ODOR:						

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			CASE #
SECTION 5: DISPOSITION	□AM □PM	□NO PROBLEM FOUND / OPERATION □OTHER ELEVATOR CO.CONTACTE	
□ AMTECH ELEVATOR CONTACTED : □ OUT OF ORDER SIGNS POSTED □ OTHER :		□ PROBLEM RESOLVED BY OFFICER SERVICE REQUEST#(SSR):	
ADDITIONAL INFORMATION :			

REPORTING OFFICER:				SUPERVISOR:					
X	X PRINT			X PRINT					
EMPLOYEE #:	MPLOYEE #: DATE: TIME #:			EMPLOYEE #:	DATE:	TIME #:	□AM □PM		
				APPROVED BY					
				X DATE:					